



2018 Navy Diver Foundation Scholarship Application

Welcome to the 2018 Navy Diver Foundation Scholarship Program. We are excited to be able to offer this scholarship to our Navy Diver families, and are grateful for the donations and volunteer efforts that enable us to continue growing this program year after year. These instructions have been developed to explain the application process and to answer common questions.

APPLICATION PERIOD

Applications will be available on January 9, 2018. The deadline for submission of application materials will be March 15, 2018. Anything sent by email, mail, including Official Transcripts and letters of recommendation, must be received no later than March 15, 2018. Late materials and incomplete application packages will not be considered for an award.

APPLICATION CONTENT

- Completed Scholarship Application
- Sponsor signature page with applicant and sponsor signatures, or death certificate in lieu. The signature page is attached below.
- Official academic transcripts for grades 9-12 and any college classes taken. They must be mailed directly from the school. Only official transcripts will be accepted.
- Minimum of 2 letters of recommendation (from non-family members).
- Any application items should be mailed to:

**Navy Diver Foundation
225 Middleburg Drive
Panama City Beach, FL 32413**

ELIGIBILITY

- Applicants must be the child, stepchild, grandchild, or other DOD recognized dependent of a graduate of Navy Dive School as a U.S. Navy Deep Sea Diver (NEC 5343 and 8493). This includes Underwater Construction Team (UCT) divers, Deep Sea Diver qualified Engineering Duty Officers, Civil Engineer Corps, Diving Medical Officers and Non-EOD qualified Diving Officers (Desig 1140).
- Scuba Divers, Navy SEALs, EOD and all other non-Navy diving personnel are excluded based on other community programs.
- No applicant will be awarded more than 1 scholarship.
- Children or DOD recognized dependents must be 23 years or younger.
- Navy Dive School graduates are not eligible for scholarship awards.
- Active duty service members are not eligible for scholarship awards regardless of relationship to Navy Dive School graduates.
- Service Academy Cadets are not eligible for scholarship awards as they are considered to be on active duty.
- Scholarships will only be granted for initial 2 year or 4 year regionally accredited degree programs.

An unaffiliated committee of community volunteers evaluates the applications. Every effort is made to recruit a diverse representation of the community. These volunteers will carefully read and evaluate each completed package across the following 8 categories:

- Grade Point Average
- Volunteerism and Community Involvement
- Extra-Curricular Activities
- Awards
- Paid Employment
- Essays
- Letters of Recommendation
- Overall Impression

We anticipate these scholarship applicants will be very competitive. Successful applicants should demonstrate strong academics and a strong writing ability, combined with community involvement and have demonstrated an ability to manage their time effectively. This application should provide the scholarship committee with a good overall picture of the individual and student you are, and should present you as a competitive candidate by making sure that the Scholarship Committee can clearly understand what you are capable of and what you have done for your community.

AWARD AMOUNT

The amount and number of awards varies annually due to the number of qualified applicants and the funds available.

AWARD NOTIFICATION

Awardees will be notified via email by April 30, 2018.

APPLICATION CHECKLIST

Use the table below to help ensure that you have completed and submitted all required documents for your application to be complete.

COMPLETE	ITEM DESCRIPTION	HOW TO SUBMIT
	Transcripts from all schools for grades 9 - 12	Mailed from school, official copies only
	Transcripts from all 2 year or 4 year regionally accredited programs	Mailed from school, official copies only
	Navy Diver Scholarship Sponsor Signature Page (page 3)	Signed, Scanned and emailed to: navydivermemorialfoundation@gmail.com
	Completed Navy Diver Foundation Scholarship Application (pages 4 - 9)	Signed, Scanned and emailed to: navydivermemorialfoundation@gmail.com
	1st letter of recommendation	Mailed from recommender
	2nd letter of recommendation	Mailed from recommender

All questions on the application require answers or the requested documentation. If the requested information or documentation is unknown or unavailable, an explanation is required. Any blank or unanswered questions, without the respective explanation, will result in the application being classified as incomplete and be disqualified from consideration.

GPA's should be calculated on a 4.0 scale. Not all schools offer 5.0 grading for advanced courses. Scholarship Committee members will take the academic load into account when evaluating applicants.

Supporting Documentation should have sensitive data like Social Security Numbers blacked out before they are submitted, for your security.

APPLICATION AND CONTACT INFORMATION

If you have any problems with the application, please contact the 2018 Scholarship Committee Chair, Chris Spann, via email. navydivermemorialfoundation@gmail.com. Phone (850) 628-2542.

Navy Diver Foundation Scholarship Application Sponsor Signature Page

Student Applicant's Name: _____

Navy Diver Sponsor's Name: _____

Authority to request this information is derived from Title 5, United States Code 301, and Departmental Regulations. The purpose of this information is to apply for educational financial assistance through the Navy Diver Foundation. Information provided will be used solely to assess personal and scholastic achievement. By signing this application, you attest to the truth and accuracy of the information. A scholarship, if awarded, will be relinquished and any amounts remaining in the scholarship account will be returned if any of this information is found to be false or misleading, or if the sponsor's Navy Diver qualification is revoked for cause.

Applicant Signature

Date

Navy Diver Sponsor Signature

Date

This page may be printed, signed, scanned and emailed to navydivermemorialfoundation@gmail.com or sent via postal mail to the address provided in the application packet.

2018 Navy Diver Foundation Scholarship Application

SECTION 1: Guidelines and Instructions

A. APPLICATION DISCLAIMER:

The Navy Diver Foundation will not be liable to you (whether under the law of contract, the law of torts or otherwise) in relation to the contents of, or use of, or otherwise in connection with, this website or scholarship application: for any indirect, special or consequential loss; or for any business losses, loss of revenue, income, profits or anticipated savings, loss of contracts or business relationships, loss of reputation or goodwill, or loss or corruption of information or data. These limitations of liability apply even if the Navy Diver Foundation has been expressly advised of the potential loss. By using this application, the website and its contents, you agree that the exclusions and limitations of liability set out in this website disclaimer are reasonable. If you do not think they are reasonable, you must not use this website or its contents.

B. ELIGIBILITY:

- Applicants must be the child, stepchild, grandchild, or other DOD recognized dependent of a graduate of Navy Dive School as a U.S. Navy Deep Sea Diver (NEC 5343 and 8493). This includes Underwater Construction Team (UCT) divers, Deep Sea Diver qualified Engineering Duty Officers, Civil Engineer Corps, Diving Medical Officers and Non-EOD qualified Diving Officers (Desig 1140).
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C. TIMELINES:

- The application period for the 2018 Navy Diver Foundation Scholarship is January 7, 2018 – March 15, 2018.
- All applications and required documentation must be received by March 15, 2018. Any missing documentation may result in a classification as an incomplete application. Incomplete applications will not be considered.

D. AWARD CRITERIA:

Each applicant will be evaluated across several merit categories. The categories include:

- Grade Point Average
- Volunteerism and Community Involvement
- Extra-Curricular Activities
- Awards
- Paid Employment
- Essays
- Letters of Recommendation
- Overall Impression

E. AWARD PAYMENTS:

- Award payments are made directly to the educational institution on behalf of the awardee.
- Award payments will be made upon receipt of proof of full-time enrollment by the educational institution for the academic award year.
- Award recipients must maintain the fulltime enrollment status throughout the award year. If the enrollment status changes, the remaining funds within the scholarship account may be returned to the Foundation.

If you have any questions regarding any aspects of section 1, A – E, of this application, please contact the Navy Diver Foundation President at navydivermemorialfoundation@gmail.com
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SECTION 5: Essay Questions

Essay 1: The Navy Diver Foundation was established to honor those Navy Divers who have made the ultimate sacrifice in the line of duty. Our mission is to provide educational scholarships to children and grandchildren of Navy Divers. If you were on the Board of Directors of this foundation, how would you motivate the Millennial Generation to improve fundraising performance? (400-500 words)

Essay 2: What are your educational goals and where do you see yourself professionally in 10 years? (400-500 words)

SECTION 6: Submitting Your Completed Application and Supporting Documents

Thank you for taking the time to complete the Navy Diver Foundation Scholarship Application. To ensure that you have turned in all required documents, please refer to the checklist provided on page 2 under the “Application Checklist” section.

EMAIL DOCUMENTS	MAILING ADDRESS
navydivermemorialfoundation@gmail.com	Navy Diver Foundation Scholarship 225 Middleburg Drive Panama City Beach, FL 32413